



The Town of Hilton Head Island  
RFP 2024-47 Evaluation Committee Meeting  
Strategic Planning and Meeting Facilitation Services  
December 11, 2024 1:00 pm – 2:00 pm

Virtual Meeting

(Meeting Link Available By Request from  
[jessicac@hiltonheadislandsc.gov](mailto:jessicac@hiltonheadislandsc.gov))

**AGENDA**

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**1. Call to Order**

**2. FOIA Compliance**

Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

**3. Regular Session**

No regular business to be conducted. Meeting will move immediately into Executive Session where the Evaluation Committee will interview firms selected as finalists for Strategic Planning and Meeting Facilitation Services.

**4. Executive Session**

Evaluation Committee will interview finalists for Strategic Planning and Meeting Facilitation Services.

**5. Recommendations/Actions from Executive Session**

**6. Adjournment**